



# Sigourney United Methodist Church

## Sunday School Superintendent

### **Spiritual Gifts:**

- servanthood, teaching, exhortation (encouragement), leadership, wisdom, knowledge, faith, discernment, administration, helping, and shepherding

### **Experience and Skills:**

- This leader must have passion for learning and helping others learn and grow in knowledge and in faith; this includes basic understanding of how people learn and basic understanding of teaching skills.
- Useful skills are ability to listen to and communicate with people of all ages; interest in a wide range of educational experiences; ability to work with teachers, small group leaders, facilitators and others involved in Christian nurture; and skills for researching educational issues and developing programs and events.

### **Primary Responsibilities:**

- Maintain a healthy and growing spiritual life and lead others to do the same.
- Work collaboratively with the Christian Education Chairperson to ensure the implementation of a comprehensive Christian education for children and youth in preschool-12th grade.
- Work collaboratively with the Christian Education Chairperson to recruit preschool-12th grade Sunday School Teachers/Helpers, Vacation Bible School Director/Helpers, and Program Directors.
- Submit all preschool-12th grade Sunday School Teachers/Helpers, Vacation Bible School Director/Helpers, Program Directors to the Christian Education Chairperson for approval and screening according to the Child Protection Policy.
- Submit all proposals for purchases of curriculum and materials to the Christian Education Chairperson for approval.
- Work collaboratively with the preschool-12th grade Sunday School Teachers/Helpers and provide support for the weekly operations of the programs.
- Work collaboratively with the Vacation Bible School Director and provide support for the daily operations of VBS.
- Work collaboratively with the Director of any special programs (Christmas Program, Service Projects etc.) and provide support for the duration of the special programs.
- Promote the activities of the preschool-12th grade Sunday School classes, Vacation Bible School and special programs.
- Promote UMC camping opportunities, distribute camping materials and inform parents of available camping scholarships.
- Be an active member of the Christian Education Committee .
- Represent the interests of the preschool-12th grade Sunday School classes as a member of the Administrative Council.